

Fausto B. Sicha

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Summary: Young professional with a Master's in International Relations from The City University of New York and 6 years of experience in a supervisory capacity, seeks full-time assignment with a dynamic organization. Achievements include working for U.S. Senator Kirsten Gillibrand, Assemblyman Ruben Diaz, and writing for local bilingual newspapers.

EDUCATION

INTERNATIONAL RELATIONS, M.A. SEPTEMBER 2009

The City University of New York

Phi Theta Kappa, Magna Cum Laude, Dean's List

Wrote 92-page thesis promoting the creation of a Union of South American Nations (UNASUR). Topics included:

- European and South American Integration Processes
- The Need for Trade and Energy Integration
- The Quest for Supranational Institutions: Developing a Single Currency in South America
- Improving Regional Security Through UNASUR

POLITICAL SCIENCE, B.S. JUNE 2008

The City College of New York

PROFESSIONAL EXPERIENCE

OFFICE OF U.S. SENATOR KIRSTEN GILLIBRAND

10/2009-1/2010

Personal Assistant to Director of Outreach

- Communicated to Latino constituents the position of the Senator on issues such as immigration, health care, and education
- Assisted in developing strategies for networking through identifying organizations and individuals to approach
- Drafted and edited Spanish newsletter, press briefings and promotional materials
- Translated official documents and letters from English to Spanish

OFFICE OF NEW YORK STATE ASSEMBLYMAN RUBEN DIAZ

2/2008-1/2009

Personal Assistant to Chief of Staff

- Attended meetings on behalf of the office of the assemblyman and provided briefings to both the chief of staff and the assemblyman on issues such as: urban development, housing projects and community issues
- Advised constituents on how to file complaints concerning labor conditions and provided assistance with public benefits applications
- Assisted in organizing fundraising events through the approach to new local businesses and young professionals
- Organized campaign strategies to help obtain votes from new and/or unrepresented constituents

FURNITURE SERVICES UNLIMITED

2/2001-12/2006

Supervisor

- Briefed the owner of the company about customer's concerns and incoming orders through phone calls, faxes and emails
- Managed 15-20 staff through the arrangement of their schedule and the allocation of daily responsibilities
- Trained new workers and emphasized high performance and safety concerns
- Kept inventory and maintained up-to-date documentation on merchandise
- Interviewed and hired new employees

LANGUAGES AND SKILLS

- Bilingual English/Spanish
- Basic knowledge of written and spoken French
- Computer: Microsoft Office Suite (Word, Excel, Power-point), Photoshop
- Experienced photographer

PUBLICATIONS

Columbia Spectator (Columbia University Newspaper), Immigration: A Continental Problem
Cambio Newspaper (Jersey City, NJ), Rise in Hate Crimes Linked to Rigid Immigration Policy
El Barrio Newspaper (Brooklyn, NY), Employment Possibilities for Latinos
Ecuatimes Newspaper (Queens, NY), Story of an Immigrant with Neither Voice nor Identity
El Migrante Newspaper (Quito, Ecuador), Immigration Reform: Perspective of an Immigrant and a U.S. Citizen

AWARDS AND RECOGNITIONS

U.S. Senator Charles E. Schumer, Certificate of Recognition for contributions to the success and strength of the New York community
U.S. Senator Hillary R. Clinton, Letter of Recognition for academic achievement
New York State Governor George E. Pataki, Certificate of Merit for scholastic accomplishment
Howard T. Phillip, Supervisor, Town of Haverstraw, Distinguished Service Award, for service rendered to the Town of Haverstraw
District Attorney Michael E. Bonjiorno, County of Rockland, Certificate of Recognition for service to the community